

WE INVITE YOU TO JOIN US

VOLUNTEER OPPORTUNITIES

Please complete this form, **CIRCLE** the committee(s) in which you are interested, and mail to or drop off at Beth Yeshurun. You may also e-mail your choices to volunteer@bethyeshurun.org. Thank you for your support!

ADMINISTRATIVE OFFICE: Welcomes and greets members and visitors. Answer telephone calls and provide information. Very busy environment. Two hours a week minimum needed.

ADULT ACTIVITIES/PROGRAMMING: Works in cooperation with clergy and staff to provide courses of study and programs of interest and educational experience.

AMBASSADORS: Helps to create a warm and welcoming environment for all by becoming an Ambassador. Volunteers needed Friday nights and Saturday mornings.

BUDGET & FINANCE: (Meets monthly) Prepares the annual budget showing estimated expenses of the congregation and the anticipated income from dues and other sources to meet such budget; reviews monthly financial reports; reviews annual certified audit.

BUILDING PROPERTIES: Reviews maintenance of building and physical property and major projects.

EDUCATION (Religious School): (Meets monthly) Formulates policies, procedures and guidelines, and prepares a proposed budget for the operation of the Beth Yeshurun Religious Schools.

ENDOWMENT: Helps to secure the financial stability of the congregation through legacy and planned giving.

GREENFIELD CHAPEL: Provides governance for the ritual and other matters concerning the Greenfield Chapel minyan.

HIGH HOLIDAYS: Coordinates and schedules the necessary functions and activities for High Holidays, i.e. honors, arrangement of space, parking and transportation, police, ushering, babysitting, and any other items deemed necessary.

HOUSE: Establishes rules for the use and operation of the facilities and rooms within the synagogue and catering operations.

INCLUSION: (Meets Monthly) Embracing Inclusion, this committee seeks to promote opportunities for participation of Jewish people with physical, mental or psychological impairments including their families in all aspects of Synagogue life.

INVESTMENT: (Meets Quarterly) Develops investment guidelines for the synagogue's funds; oversees management of synagogue funds by professional advisors as determined by the committee.

KAPLAN MUSEUM & BUILDING ARTS: Recommends policies and practices relating to utilization and administration of the Museum and manages the operation and utilization of the Judaica and art inventory.

KEHILIAH: Works with Membership Recruitment, Retention, Engagement and Integration. Goal is to build Beth Yeshurun into a warm and friendly environment for all who come for prayer, activities and events.

LEGAL: Members are licensed attorneys who are members the synagogue and volunteer their time to work on legal matters affecting the synagogue.

MEMBERSHIP: (Meets monthly) Responsibilities include establishing, caring for and maintaining the many individual and family memberships which comprise our congregation. (OVER).

PERSONNEL/ADMIN. PRACTICES: Interprets and reviews personnel and administrative policies of the congregation.

RITUAL: Cooperates with the clergy to arrange for a service which is in conformance with the religious principles of the congregation.

SECURITY: Addresses the security needs of our building and schools.

SOCIAL ACTION: Acts as liaison between the congregation and community in matters of Tikkun Olam.

SPECIAL EVENTS: Helps to plan events designed to support programs of benefit and interest to our members with an emphasis on fund raising.

TECHNOLOGY: Acts as a technical resource to the administrative staff of the Congregation, primarily making and/or reviewing recommendations for computer hardware and software improvements.

TORAH PROJECT: “Renewing the Promise” to Torah, Israel and our community. Volunteers help with education, marketing and fundraising.

Name: _____

Email: _____

Home: _____

Cell: _____

Work: _____

**VOLUNTEERS ARE THE SECRET TO OUR SUCCESS.
Please Say YES!**

